



MINISTERIO DE DEFENSA
EJERCITO DEL PERU

Guide for shipping goods **SITDEF 2015**

1. The deadline for sending the goods to SITDEF 2015 in Peru is May 3rd, 2015.
2. Neither SITDEF nor customs agency Agentes Corporativos S.A. will be held responsible for any delay in the arrival of the goods if these are sent past the deadline.
3. The goods have to be addressed in the shipping documents as following:

Ejército Peruano
Av. Boulevard s/n San Borja
Lima-Perú

4. The shipping documents must say: "Mercancia con destino a la Feria Internacional SITDEF 2015".
5. The goods that will be used as exhibition will arrive to SITDEF 2015 as temporary import. On the other hand, all the goods that will be used as advertising materials will arrive as definitive import and will have to pay all the respective taxes and they also have to be sent in a different package with all their shipping documents. (One package for exhibition goods and another for advertising materials).
6. The following documents are **necessary** to proceed with customs clearance:
 - Commercial invoice.
 - Bill of Lading (B/L) or Air Waybill.
 - Packing list.

Note: Brand, model, serial number and country of origin must be included in the commercial invoice and packing list.

7. Under the CIF and CIP terms the insurance document is **required**.
8. The SITDEF committee will assign every exhibitor a booth number, this number along with the exhibitor name have to be written in every package that will be sent. This is **very important**.
9. Upon arrival to Lima all the goods will pass for a physical inspection by a Customs Specialist and at the end of the event (May, 17th) an inventory will be held by a representative of the Peruvian Army and one member of our company. We greatly appreciate your support on this

matter by staying at your booths at the end of the event until all your goods have been checked and inventoried, this way we will avoid future problems such as lost packages.

10. Agentes Corporativos S.A. is the designated customs agency for this event. All the goods that are addressed to the Peruvian Army will be handled by us. The Peruvian Army and SITDEF 2015 organization committee recommend to the exhibitors to not use other logistics intermediaries, this could not only cause problems such as delay in the delivery of the goods but also could raise the amount of money that the exhibitor will have to pay. We, Agentes Corporativos S.A., are the only customs agency designated specifically for this event by the Peruvian Army. We are going to handle the definitive import, temporary import and re-exportation of all the goods to the country indicated by the exhibitor without any intermediation. All the goods will be stored in the Peruvian Army's warehouses, after and before the event until the customs clearance process ends.
11. Quotations are based on the value, type and volume of the goods for which the exhibitors have to send all the information mentioned above (exhibition goods and advertising). The same will be applicable for the physical inspection, operating costs, internal transportation, operations of loading and unloading of goods and taxes.

Note: Commercial invoice and shipping documents models are being attached to this document.

12. For more information about the customs clearance process, you may email us at:

Ms. Odile Francia Pallette
ofrancia@agencorsa.pe
Cellphone number: 987 126 522

Ms. Ximena del Pozo Monteverde
agencorsa@agencorsa.pe
Cellphone number: 987 607 282

Organization Committee
SITDEF 2015

Customs Department
Peruvian Army

MODELO DE FACTURA COMERCIAL (COMMERCIAL INVOICE)

Consignatario

INVOICE

EJERCITO PERUANO

DATE

Av. Boulevard s/n

Termino Incoterm

San Borja

Lima - Perú

ITEM	DESCRIPCION	MARCA	CANT.	PRECIO UNIT.	PRECIO TOTAL
	Nombre comercial del Producto Caracteristicas y Uso Modelo Numero de Serie Estado (Nuevo o Usado) Pais de Origen			0,00	0,00
	Valor FOB Valor Flete (Colocar en caso el incoterm utilizado sea CFR o CPT) Valor Seguro (Colocar en caso el incoterm utilizado sea CIF o CIP)				
	MERCANCIA CON DESTINO A LA FERIA SITDEF - 2015				
VALOR TOTAL US\$					0,00

MODELO DE BILL OF LADING

		BILL OF LADING	B/L No.
Shipper/Exporter (Complete name and address)		Booking No.	
Consignee (Complete name and address)		Forwarding Agent - references	
<p style="text-align: center;">EJERCITO PERUANO RUC 20131369124 Av. Boulevard S/N San Borja Lima - Peru</p>		Point and Country of Origin	
Notify Party (Complete name and address)		Domestic routing/export instructions	
<p style="text-align: center;">AGENTES CORPORATIVOS S.A. Av. Bocanegra 395 B - Callao Lima - Peru Telf. 484 4075 / 574 4749</p>		Place of Receipt	
Vessel	Voy No.	Port of Loading	Onward inland routing
Port of Discharge		Place of Delivery	
CARRIER'S RECEIPT		PARTICULARS FURNISHED BY SHIPPER - CARRIER NOT RESPONSIBLE	
Container No./Seal No. Mark and Numbers	No. Of Container or pkgs.	Kind of packages, description of goods	Gross Weight
<p>EJERCITO PERUANO Av. Boulevard S/N San Borja Lima - Peru</p>		<p>QUE DICEN CONTENER:</p> <p>Descripcion del producto</p> <p style="text-align: center;">MERCANCIA CON DESTINO FINAL A LA FERIA SITDEF - 2015</p>	Measurement

MODELO DE GUIA AEREA (AIR WAYBILL)

014 | LIM | 80233366

014-80233366

Shipper's Name and Address		Shipper's Account Number		Not Negotiable Air Waybill* (AIR CONSIGNMENT NOTE)					
Consignee's Name and Address EJERCITO PERUANO RUC 20131369124 Av. Boulevard S/N San Borja Lima - Peru		Consignee's Account Number		copies 1, 2 and 3 of this Air Waybill are originals and have the same validity					
				It is agreed that the goods described herein are accepted in apparent good order and condition (except as noted) for carriage SUBJECT TO THE CONDITIONS OF CONTRACT ON THE REVERSE HEREOF. THE SHIPPER'S ATTENTION IS DRAWN OF THE NOTICE CONCERNING CAR.					
Issuing Carrier's Agent Name and City		Account No.		ALSO NOTIFY NAME AND ADDRESS (OPTIONAL ACCOUNTING INFORMATION) AGENTES CORPORATIVOS S.A. Av. Bocanegra 395 B - Callao Lima - Peru Telf. 484 4075 / 574 4749					
				TO EXPEDITE MOVEMENT, SHIPMENT MAY BE OVERTOKE TO MOTOR OR OTHER CARRIER AS PER TARIFF RULE UNLESS SHIPPER GIVES OTHER INSTRUCTION HEREON.					
Agent's IATA Code		Account No.		ACCOUNTING INFORMATION					
Airport of Departure (Addr. Of First Carrier) and Requested Routing								Amount of Insurance	
By First Carrier		To By To By		Currency		Declared Value for Carriage		Declared Value for Customs	
Airport of Destination		Requested Flight/Date		Amount of Insurance					
Handling Information									
MERCANCIA CON DESTINO FINAL A LA FERIA SITDEF - 2015									
No. Of Pieces	Gross Weight	Ad. Wt.	Rate Class Commodity	Chargeable Weight	Rate / Charge	Total	Nature and Quantity of Goods (inc. dimensions or volume)		
							Descripción de Mercancia Mercancia con Destino Final a la Feria SITDEF - 2015		
PREPAID		WEIGHT CHARGE		COLLECT		Other Charges			
Valuation Charge									
Tax									
Total Other Charges Due Agent						Shipper certifies that the particulars on the face hereof are correct and that insofar as any part of the consignment is dangerous goods, such part is properly described by name and is in proper condition for carriage by air			
Total Other Charges Due Carrier									
Total Prepaid		Total Collect				Signature of Shipper or his Agent			
EXECUTED ON									
CURRENCY CONVERSION RATES		TOTAL COLLECT IN NATIONAL CURRENCY				Executed on (date) at (place) Signature of Issuing Carrier or its Agent			
FOR CARRIERS USE ONLY		Charges at Destination		TOTAL COLLECT CHARGES					

ORIGINAL 3 (FOR SHIPPER)